

## Mtida

### Help Pages

#### MAIL SETTINGS

Launch Outlook Express (This is your email program. You will find it as an envelop-looking icon on your desktop, or go to Start, then Programs, then Outlook Express).

From the menu along the top, choose Tools

Menu will drop, choose Accounts

Internet Accounts box will appear and will have a mail tab, click to bring up internet accounts.

Click on Add. This will bring up a Connection Wizard.

Type in your name.

Type in your e-mail address

Type in your Incoming mail (pop3): mail.mtida.net

Outgoing mail (smtp): mail.mtida.net

Type in the Account name: username@mtida.net (has to be your full email address)

Type in your Password: remember it does make a difference between upper and lower case.

Check the box that will remember your password if you have this option.

Click on Finish.

You will be back at the internet accounts box, so highlight mail.mtida.net and then select properties. Select the Servers tab and put a check in front of My Server Requires Authentication.

Select the Advanced tab, and move the server time out bar to long, 5 minutes.

Click Apply and/or OK, then close internet accounts box.

Then connect and go to your inbox, click send and receive and you should have mail.



422 South C Street  
P.O. Box 65  
Grangeville, ID 83530

PHONE (208) 983-5452  
(800) 868-9121  
E-MAIL [mtida@mtida.net](mailto:mtida@mtida.net)  
WEB SITE <http://www.mtida.net>